



## Private Practice Social Media Policies

In order to maintain client confidentiality and privacy, establish professional boundaries, and build positive relationships with clients, Ponzuric Learning Solutions created policies specific to the use of social media and the Internet. Carefully review this document before signing it.

### Friending and Following

I have personal and professional accounts on various social media platforms, but do not accept friend requests from clients. Clients are likewise discouraged from following my personal social media pages. Engaging in social media contact can weaken client confidentiality.

### Instant Messaging

Although instant messaging is a convenient way to make contact, I will not use it for client interactions because I might need to document that communication and add it to the client's record. I do not want to compromise client confidentiality.

Policy Exception: I may use a social media application to contact you if I have reason to believe that safety concerns exist. If this occurs, I will document the contact and discuss it at the next appointment.

### Business Review Sites

As a Licensed Educational Psychologist, I align with professional codes of ethics, including client confidentiality and privacy. For this reason, I will not ask you to write anything on a business review site or provide a testimonial.

You always have the right to express yourself. If you would like to communicate with others about your experiences with treatment/evaluation, you are free to do so at your own discretion. Sharing information on a business review site may include sharing information in a public forum. Should you choose to do this, I encourage you to create a pseudonym that is not linked to identifying information, such as your email address.



If you are concerned about treatment/evaluation interactions or harmful or other unethical behaviors, I encourage you to contact the California Board of Behavioral Sciences, which oversees licensing, for an independent review of provided services.

**California Board of Behavioral Sciences**  
**1625 North Market Blvd., Suite S200, Sacramento, CA 95834**  
**Telephone: (916) 574-7830**  
**TTY: (800) 326-2297**  
**www.bbs.ca.gov**

As new technology emerges and the Internet changes, this document may require revision. You will be notified in writing of any policy changes via a copy of the updated document.

If you have any questions or concerns regarding the content of this document, contact me directly via email [jenny@ponzuriclearningsolutions.com](mailto:jenny@ponzuriclearningsolutions.com) or phone (818) 481-6089 for clarification.

Thank you.  
Jenny L Ponzuric

Please sign below to acknowledge that you have received, read, and agreed to the Private Practice Social Media Policies.

_____	_____	_____
Client's printed name	Signature (if over the age of 13)	Date
_____	_____	_____
Parent/Guardian's printed name	Parent/Guardian Signature	Date